



## HEALTHREACH *Community Clinic*

Please submit BOTH a brief cover letter AND resume to [healthreach@healthreachclinic.org](mailto:healthreach@healthreachclinic.org) by **Oct 4, 2021**

Subject line: Social Worker

*No phone inquiries please*

### **HealthReach Community Clinic - Job Description**

**Position Title:** Part-Time Social Worker  
**Reports to:** Executive Director  
**Category:** Permanent, Part-Time  
**Schedule:** 16 hours per week (in office Tues and Thur, plus flex time working remotely)

Joining a team of volunteer and paid clinical professionals, the HealthReach Social Worker will provide social work services for our free clinic patients. The Social Worker will serve as an integral part of the HealthReach team to facilitate the provision of high-quality health services for patients.

This individual must exhibit kindness, cultural sensitivity, and compassion for our patients.

#### **Job Qualifications:**

- Minimum Associate's Degree or 2 years of college
- Understanding of the social and cultural variables that contribute to patients' health and health care experience
- Must have a passion for the mission of HealthReach Community Clinic

#### **Skills, Abilities and Attributes:**

- Good judgment and the ability to remain calm when confronted with stressful situations
- Prior experience working with low-income or otherwise vulnerable individuals and families
- Commitment to the pursuit of health equity among diverse patient populations
- Strong organizational skills
- Ability to multitask and set priorities
- Attention to detail
- Computer proficiency in Microsoft Word, Outlook, and Excel
- Preferred but not required:
  - Experience with an electronic medical records system (EMR)
  - Ability to speak both English and Spanish
  - Residence in Iredell County

**Primary Responsibilities:**

- Assist in providing services to patients, their families, or significant others who need help with social, economic, or environmental problems related to health
- Develop collaborative partnerships with area community and social services organizations
- Collect appropriate information about patients using interviews, case histories, observational techniques, and other assessment methods
- Counsel patients to help them understand problems, define goals, and develop realistic action plans
- Advocate for patients in accessing appropriate, affordable, and timely resources
- Evaluate progress toward patient goals and outcomes
- Document and manage pertinent information in our electronic medical records system, Athenahealth
- Facilitate wrap-around services for patients, to include food, safe housing, crisis assistance, and more
- Ensure patient confidentiality
- Maintain a neat, clean, and functional environment in the office and keep paperwork organized
- Attend all clinical team meetings and other meetings as deemed appropriate by Executive Director
- Other tasks as assigned by the Executive Director

**Physical and Mental Requirements:** HealthReach Community Clinic is committed to providing a means for job applicants who have a disability to identify areas in which they may request a reasonable accommodation. The following is a description of the physical and mental abilities that are customarily required to perform the essential job functions of this position:

- Vision sufficient to read standard text and read a computer monitor
- Ability to speak and hear sufficiently to communicate clearly in person and over the telephone
- Ability to stand, sit, walk, stoop, and bend routinely
- Manual dexterity to use hands, arms, shoulders, repetitively to operate keyboard, to write, etc.
- Body strength sufficient to lift and transfer 50 lbs.
- Ability to adapt well when confronted with stressful situations
- Ability to interact professionally with persons from a variety of backgrounds in a high-stress environment

**More Reasons to Apply:**

- Opportunity to serve others and help our neighbors in need
- Kind, compassionate, and enjoyable workplace
- Some flexibility allowed in determining preferred schedule

**Application Deadline:** Monday, October 4, 2021

**Hire Date:** November 1, 2021